Republic of the Philippines
Department of Finance
Securities and Exchange Commission
SEC Building, EDSA, Greenhills, Mandaluyong City

MEMORANDUM CIRCULAR No. 1
Series of 2015.

TO : **ALL CONCERNED**

SUBJECT : **DEADLINE EXTENSION FOR AMENDMENT OF THE PRINCIPAL OFFICE ADDRESS**

Whereas, on 16 February 2006, the Securities and Exchange Commission issued SEC Memorandum Circular No. 3, series of 2006, directing registrant corporations and partnerships to state in their Articles of Incorporation or Articles of Partnership, the specific address of their principal office, which shall include, if feasible, the street number, street name, barangay, city or municipality; and that stating "Metro Manila" only shall not be allowed as address of the principal address;

Whereas, on 20 February 2014, the Commission issued SEC Memorandum Circular No. 6, series of 2014, directing all existing corporations and partnerships whose articles of incorporation or articles of partnership indicate only a general address as their principal office address, to file an amended articles of incorporation or amended articles of partnership in order to specify their complete address;

Whereas, said SEC Memorandum Circular No. 6, series 2014 further provides that affected corporations and partnerships are given until 31 December 2014 to effect a change in their principal office address and may file the same at the Company Registration and Monitoring Department (CRMD) of the Commission, or at any of the Extension Offices located in the cities of Baguio, Cagayan de Oro, Cebu, Davao, Iloilo, Legazpi, Tarlac and Zamboanga;

Whereas, SEC Memorandum Circular No. 16, series 2014 was issued on 13 August 2014 containing the guidelines for affected corporations and partnerships to observe in effecting amendments to their Articles whenever they transfer or move to a new location;

Whereas, due to still numerous requests for amendments received and being filed in CRMD by registrant corporations and partnerships complying with SEC Memorandum Circular Nos. 6 and 16, s. 2014 and to give more time to acquire the necessary endorsements from other regulatory agencies, there is a need to extend the deadline set for filing the amendments in relation to the principal office address.

IN VIEW OF THE FOREGOING, the Commission is extending the period for filing the applications for amendment of the articles of incorporation or articles of partnership in relation to the principal office address until **30 June 2015**.

This Circular shall take effect immediately after its publication in a newspaper of general circulation.

Mandaluyong City, Philippines.

7 January 2015.

TERESITA J. HERBOSA
Chairperson