REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

05 February, 2004

REVENUE MEMORANDUM CIRCULAR No. 7-2004

SUBJECT : Missing One (1) quadruplicate copy of unused BIR Form No. 2524 – Revenue Official Receipt

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the missing **one (1) quadruplicate copy of an unused Revenue Official Receipt (BIR Form No. 2524)** with the hereunder stated serial number, to wit:

ROR200301341101

The abovementioned form was reported as missing by **MS. SONIA M. ATIP,** of BIR-Administrative Division, Revenue Region No. 14, Candahug Palo, Leyte, and has consequently been cancelled. All official transactions involving the use of said form is therefore considered as **INVALID**.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid form is found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
NORMA L. LIPANA
Assistant Commissioner
Financial & Administrative Service
OIC, Resource Management Group

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