REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

December 3, 2018

REVENUE MEMORANDUM CIRCULAR No. 103-2018

SUBJECT : Lost Triplicate Copy of the Eleven (11) Sets of Used and Issued BIR Form No. 2313-R – Electronic Certificate Authorizing Registration for Transaction Involving Transfer of Real Properties

TO : All Internal Revenue Officials, Employees and Others Concerned

---

Notice is hereby given of the loss of triplicate copy of the eleven (11) sets of used and issued BIR Form No. 2313-R – Electronic Certificate Authorizing Registration for Transaction Involving Transfer of Real Properties, bearing the following serial numbers:

eCR201600231862	**eCR201600322859**
eCR201600232023	**eCR201600322857**
eCR201600232113	**eCR201600590968**
eCR201600321912	**eCR201600643553**
eCR201600322865	**eCR201600716419**
eCR201600323205	

The abovementioned forms were reported as lost by Ms. Maricar Eunis V. Bautista, Revenue Officer I-(C), Revenue District Office No. 17A, Revenue Region No. 4, San Fernando, Pampanga. Consequently, the triplicate copy of the eleven (11) sets used/issued eCR should be verified if found.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

Celia C. King
CELIA C. KING
Deputy Commissioner
Resource Management Group

BUREAU OF INTERNAL REVENUE
RECEIVED
DEC 18 2018
RECORDS MGT. DIVISION

BUREAU OF INTERNAL REVENUE
INTERNAL COMMUNICATIONS DIVISION
RECEIVED
DEC 18 2018

O-4