REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

March 1, 2004

REVENUE MEMORANDUM CIRCULAR NO. 13-2004

SUBJECT	**:**	**Weekly Reporting System of Revenue Memorandum Order No. 7-2004 (Re: Centennial Taxpayers Recognition Program) dated February 27, 2004**
TO	**:**	**To all Regional Directors and Revenue District Officers**

I. BACKGROUND

A tried and tested method utilized by our Regional Directors (RDs) and Revenue District Officers (RDOs) to increase tax collection is personally meeting major taxpayers under their respective jurisdictions and appealing for their support in meeting the revenue goal. Regional Director Jose N. Tan reported during one of our recent command conferences that this was the key to his success in Revenue Region No. 15 - Zamboanga as well as in Revenue Region No. 16 - Cagayan de Oro. That to obtain support, he assured the taxpayers they will be protected against audits and investigations provided they pay taxes properly. When asked if they are employing the same method, all RDs reported they are.

II. CENTENNIAL TAX RECOGNITION PROGRAM

Centennial Tax Recognition Program (CTRP) has the same features of this tried and tested formula. Only the arrangement is formalized. The promise of protection and other benefits is specified in writing but so is the expectation on the taxpayer. But unlike "previous programs", the taxpayer behavior being rewarded or reinforced this time is outstanding tax payment for April and May 2004 rather than for example partial rectification of a past misdeed as was generally the case in previous programs. This feature seems to be very attractive to taxpayers since there is no implied admission of past misdeeds.

RDs and RDOs are urged to push the program vigorously as one of the major tax campaign program this year.

The level of your success in enlisting taxpayers participation in CTRP shall be a significant portion of the non-financial component of your Performance Rating System as provided under unnumbered memorandum dated August 25, 2003.

III. WEEKLY REPORTING

Attached (Annex A) is the format of the Weekly Accomplish Report: RMO 7-2004 which must be submitted to the Office of the Commissioner (ATTN: Mr. Alemar M. Sani) by Fax Number (02)925-1789 or email guillermo.parayno@bir.gov.ph. Part III or the Unsuccessful Visits/Calls shall form part of the Data Warehouse for review and future reference. Weekly reports shall be submitted every MONDAY containing the accomplishments of the directly preceding week. The first report shall be submitted, in email or fax, not later than March 8, 2004.

(Original Signed)
GUILLERMO L. PARAYNO, JR.
Commissioner of Internal Revenue