BUREAU OF INTERNAL REVENUE
RECORDS MGT. DIVISION
FEB 2 4 2014
RECEIVED

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

February 14, 2014

REVENUE MEMORANDUM CIRCULAR No. 13-2014

SUBJECT : Lost Six (6) Sets of Unused BIR Form No. 0402 – Authority to Cancel Assessment

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of six (6) sets of unused BIR Form No. 0402 – Authority to Cancel Assessment, bearing the following serial numbers:

ACA200700021015-ACA200700021020

The abovementioned forms were reported as lost by Ms. Cynthia M. Catolico, Revenue Officer III, Accounts Receivable Monitoring Division, and have consequently been cancelled. All official transactions involving the use of said forms are therefore considered as INVALID.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

Celia C. King
CELIA C. KING
Deputy Commissioner
Resource Management Group
14-B-21-0247

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