BUREAU OF INTERNAL REVENUE
RECORDS MGT. DIVISION
APR 11 2014
RECEIVED

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

April 1, 2014

REVENUE MEMORANDUM CIRCULAR No. 21-2014

SUBJECT : Missing Duplicate Copies from Two (2) Unused Sets of BIR Form No. 2310 – Tax Credit Certificate

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the missing duplicate copies from two (2) unused sets of BIR Form No. 2310 – Tax Credit Certificate (TCC) with the following serial numbers:

TCC200600004921
TCC200600004922

The abovementioned copies were reported as missing by Ms. Florita D. Daco, Revenue Officer I, VAT Credit Audit Division. Consequently, the entire TCC sets bearing the said serial numbers are cancelled. All official transactions involving the use thereof are considered as INVALID.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

Celia C. King

CELIA C. KING
Deputy Commissioner
Resource Management Group
14-11-16-0529-4

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