REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
Quezon City

June 24, 2005

REVENUE MEMORANDUM CIRCULAR No. 31-2005

SUBJECT : Lost one (1) set of unused BIR Form No. 1965 – Letter of Authority

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of one (1) set of unused BIR Form No. 1965 Letter of Authority (LOA) with the hereunder stated serial number, to wit:

LOA200000008561

The abovementioned form was reported as lost by Ms. Cecilia Enriquez, Administrative Officer II, Revenue Region No. 05, Valenzuela City, and has consequently been cancelled. All official transactions involving the use of said form is therefore considered as **INVALID**.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid form is found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
NORMA L. LIPANA
OIC, Deputy Commissioner
Resource Management Group