REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

June 5, 2015

REVENUE MEMORANDUM CIRCULAR NO. 31-2015

SUBJECT: **Availability of eBIRForms Package Version 5.0**

TO : All Internal Revenue Officials, Employees and Others Concerned

This is to circularize that **eBIRForms Package Version 5.0** is now available and downloadable from any of the following sites:

1.1. www.knowyourtaxes.ph;
1.2. www.dof.gov.ph;
1.3. Dropbox using this link: http://goo.gl/UCr8XS
1.4. www.bir.gov.ph

All the thirty-six (36) tax returns available in the package can be filed by clicking the "SUBMIT" or "FINAL COPY" button and the taxpayer will receive the corresponding confirmation thru email notification. Taxpayers using this new version shall follow these simple and convenient steps:

Step 1. **DOWNLOAD**, **INSTALL** and **RUN** eBIRForms Package version 5.0;

Step 2. **FILL-UP** directly by encoding data in the tax return;

Step 3. Click **VALIDATE** after accomplishing the tax return. If there are changes to make, click **EDIT** button. Make sure to validate after every changes made.

Step 4. Click **SUBMIT:**

4.1 If successful, taxpayer will be redirected to eBIRForms home page and follow further instructions.

4.2 If unsuccessful, click **FINAL COPY** button to use an alternative mode of electronic submission and an email confirmation will be received by the taxpayer. For those who are not yet enrolled to the eBIRForms System, it is required to fully and unconditionally agree to the Terms of Service Agreement (TOSA).

eFPS filers can use the package to fill-up the tax returns offline and submit to eFPS without the need to click on FINAL COPY (Currently applicable for BIR Form Nos. 1700, 1701, 1702-RT, 1702-EX, 1702-MX, 2200A and 2200T).

Tax payments can be made through Authorized Agent Banks (AABs), Collection Officers, Online Payment through selected AABs (Online Retail Banking) or GCash (up to P10,000.00) per RMO 20-2005.

It is further reiterated that taxpayers mandated to efile but have ALREADY FILED MANUALLY their Income Tax Returns for 2014, are required to ELECTRONICALLY FILE **on or before June 15, 2015**.

All concerned are hereby enjoined to give this Circular as wide a publicity as possible.

(original signed)
KIM S. JACINTO-HENARES
Commissioner of Internal Revenue

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