REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

BUREAU OF INTERNAL REVENUE
RECORDS MGT. DIVISION
9:48 A.M.
JUN 25 2015
RECEIVED

April 22, 2015

REVENUE MEMORANDUM CIRCULAR No. 34-2015

SUBJECT : Loss of Several Accountable Form No. 51 – Official Receipt

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of the accountable forms hereunder listed together with other pertinent information, to wit:

Accountable Form	Serial Number	Missing Copy/Set
Accountable Form No. 51 (Official Receipt)	ACF201300484501-ACF201300484502	2 duplicate to triplicate copies (issued)
Accountable Form No. 51 (Official Receipt)	ACF201300484503-ACF201300484550	48 sets (unissued)

The abovementioned forms were reported as lost by Mr. Jimmy V. Orejola, Revenue Collection Officer, Revenue District Office No. 88, Revenue Region No. 14, Government Center, Candahug, Palo, Leyte. Consequently, all official transactions involving the use of the lost duplicate to triplicate copies of the issued Accountable Form No. 51 should be verified. With respect to the unissued sets, the same have been cancelled and all official transactions involving the use thereof are considered as INVALID.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

Celia C. King

CELIA C. KING
Deputy Commissioner
Resource Management Group

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