REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

August 8, 2012

REVENUE MEMORANDUM CIRCULAR No. 45-2012

SUBJECT : Loss of several Revenue Official Receipts-BIR Form 2524

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of the accountable forms hereunder listed together with other pertinent information, to wit:

Accountable Form	Serial Number	Missing Copy/Set
BIR Form No. 2524 (Revenue Official Receipt)	ROR201004726401-ROR201004726408	8 duplicate to quintuplicate copies (issued)
BIR Form No. 2524 (Revenue Official Receipt)	ROR201004726409-ROR201004726410	2 sets (unissued/Filled up)
BIR Form No. 2524 (Revenue Official Receipt)	ROR201004726411-ROR201004726450	40 sets (unissued)

The loss of the said accountable forms was reported by Ms. Grecilda C. Barruga, Revenue Collection Officer, Revenue District Office No. 70, Revenue Region No. 10, Legazpi City. Consequently, all official transactions involving the use of the lost duplicate to quintuplicate copies of the issued Revenue Official Receipt should be verified. With respect to the unissued sets, the same have been cancelled and all official transactions involving the use thereof are considered as INVALID.

Internal Revenue Officials, employees and others concerned are requested to take the necessary measures to prevent the improper or fraudulent disposition or use of the same and to promptly notify this Office of any such event

(Original Signed)
CELIA C. KING
Deputy Commissioner
Resource Management Group

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