REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

August 31, 2012

REVENUE MEMORANDUM CIRCULAR No. 55-2012

SUBJECT : Loss of several Revenue Official Receipts-BIR Form No. 2524

TO : All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of the accountable forms hereunder listed together with other pertinent information, to wit:

Accountable Form	Serial Number	Missing Copy/Set
BIR Form No. 2524 (Revenue Official Receipt)	ROR201004575351-ROR201004575386	36 triplicate to quintuplicate copies (issued)
BIR Form No. 2524 (Revenue Official Receipt)	ROR201004575387-ROR201004575400	14 sets (unissued)

The loss of the said accountable forms was reported by Mr. Anwar T. Abbas, Revenue Officer 1, Revenue District Office No. 92, Revenue Region No. 15, Zamboanga City. Consequently, all official transactions involving the use of the lost triplicate to quintuplicate copies of the issued Revenue Official Receipt should be verified. With respect to the unissued sets, the same have been cancelled and all official transactions involving the use thereof are considered as INVALID.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this office in the event that the aforesaid accountable forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
CELIA C. KING
Deputy Commissioner
Resource Management Group

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