REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
National Office Building
Quezon City

BUREAU OF INTERNAL REVENUE
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RECORDS MGT. DIVISION

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REVENUE MEMORANDUM CIRCULAR NO. 61-2024

SUBJECT : Availability of the Alphalist Data Entry and Validation Module (Version 7.3) and its Updated File Structures and Standard File Naming Convention

TO : All Internal Revenue Officials, Employees and Others Concerned

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This Circular is hereby issued to inform all concerned taxpayers that the updated version of the Alphalist Data Entry and Validation Module (Version 7.3) is now available for use and can be downloaded from the website of this Bureau at www.bir.gov.ph.

The enhanced version now includes the Alphanumeric Tax Codes (ATCs) that were not included in the previous version of the module. Moreover, those taxpayers with their own extract program shall strictly observe the attached revised file structures and standard naming convention (*see Annexes "A" and "B"*).

All internal revenue officers, employees, and others concerned are hereby enjoined to give this Circular as wide a publicity as possible.

ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue

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