REVENUE MEMORANDUM CIRCULAR NO. 76-2004 issued on December 28, 2004 publishes the full text of Memorandum issued by the Executive Secretary dated November 11, 2004 entitled "Use of International and National Direct Dial (IDD and NDD) Facilities."

Pursuant to Section 1(b)(2) of Administrative Order 103, s. 2004, all departments are advised to monitor and ensure that the cost of IDD and NDD long distance phone calls are proportionate to the official functions of their departments.

Department Secretaries are enjoined to adopt measures, such as limiting direct dialing features to a few phones and/or inputting confidential codes, in order to minimize and ensure that telecommunication expenses are used for official purposes only. These measures must be incorporated in the austerity plan of each department.