REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

Quezon City

December 3, 2014

REVENUE MEMORANDUM CIRCULAR NO. 83-2014

SUBJECT : Circularizing the Deadline for the Surrender of Manual Forms of Tax Remittance Advice

TO : All National Government Offices and Internal Revenue Officials, Employees and Others Concerned

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For the convenience of the National Government Agencies (NGAs) and to facilitate the monitoring of withholding tax remittances through the Tax Remittance Advice (TRA) by all concerned NGAs, the Electronic Tax Remittance Advice (eTRA) System was designed and implemented by the Bureau of Internal Revenue (BIR) pursuant to the provisions of Revenue Regulations No. 1-2013 and Revenue Memorandum Order (RMO) No. 30-2014, which prescribed the specific procedures to be followed by all concerned BIR revenue personnel thereon to ensure the effective implementation of the eTRA System.

However, despite the issuance of RMO No. 30-2014 which specifically prescribed, among others, the surrender of all manual forms of TRA to the National Office, the same has not been complied with by all concerned revenue offices, thereby defeating the objectives of the implementation of these revenue issuances.

Accordingly, all NGAs and revenue regional offices and district offices are hereby directed to immediately surrender all manual forms of the TRA (in sets or in loose forms) according to the procedures prescribed under RMO No. 30-2014 and the same shall be received by the Miscellaneous Operations Monitoring Division at the National Office, **NOT LATER THAN DECEMBER 29, 2014**.

All concerned revenue officials, employees and others concerned, are hereby enjoined to give this Circular as wide a publicity as possible.

BUREAU OF INTERNAL REVENUE
RECORDS MGT. DIVISION
4:35 P.M.
DEC 03 2014
RECEIVED

KIM S. JACINTO-HENARES
Commissioner of Internal Revenue

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