REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

BUREAU OF INTERNAL REVENUE
RECEIVED
2:31 P.M.
NOV 05 2018
RECORDS MGT. DIVISION

October 31, 2018

REVENUE MEMORANDUM CIRCULAR NO. 93-2018

SUBJECT : **Availability of Offline Electronic Bureau of Internal Revenue Forms (eBIRForms) Package Version 7.2**

TO : All Internal Revenue Officials, Employees and Others Concerned

---

The **Offline eBIRForms Package Version 7.2** is now available and downloadable from the following sites:

1. www.bir.gov.ph; and
2. www.knowyourtaxes.ph

The new Offline eBIRForms package includes the revised BIR Forms, to wit:

BIR Form No.	Form Name
1601C	Monthly Remittance Return of Income Taxes Withheld on Compensation
1602Q	Quarterly Remittance Return of Final Taxes Withheld on Interest Paid on Deposits and Deposits Substitutes/ Trusts/Etc.
1603Q	Quarterly Remittance Return of Final Income Taxes Withheld on Fringe Benefits Paid to Employees Other Than Rank and File
2551Q	Quarterly Percentage Tax Return

To use the eBIRForms package, taxpayers shall follow these steps:

1. **DOWNLOAD**, **INSTALL** and **RUN** eBIRForms Package Version 7.2;

2. Create a Profile by providing a valid Taxpayer Identification Number (TIN), RDO Code, line of business, registered name, registered address, ZIP Code, telephone number and an active email address;

3. Choose from the List of BIR Forms then click **FILL UP**. Re-enter TIN and email address to confirm that the provided information are correct;

4. Accomplish the selected tax return then click **VALIDATE** button. If there are changes to make, click **EDIT** button. Make sure to click **VALIDATE** button after every change made;

NOV 5 2018

5. Click **SUBMIT/FINAL COPY** button then taxpayer shall be required to fully and unconditionally agree to the Terms of Service Agreement (TOSA) by clicking **AGREE**. Taxpayers will then receive a system-generated confirmation email to the email address provided.

Remittance of the taxes due, if any, shall be made thru:

a. Manual Payment/Remittance-

- Over-the-counter of the AAB located within the territorial jurisdiction of the RDO where the taxpayer is registered
- In places where there are no AABs, the return shall be filed and the tax due shall be paid/remitted with the concerned RCO, thru the MRCOS facility, under the jurisdiction of the RDO.

b. Online Payment/Remittance-

- Thru GCash Mobile Payment
- LBP Linkbiz Portal, for taxpayers who have ATM account with LBP and/or holders of Bancnet ATM/Debit Card
- DBP Tax Online, for holders of VISA/Master Credit Card and/or Bancnet ATM/Debit Card

All concerned are hereby enjoined to give this Circular as wide a publicity as possible.

CAESAR R. DULAY
Commissioner of Internal Revenue

020691

H-2
/Mariam

BUREAU OF INTERNAL REVENUE
RECEIVED
2:31 P.M.
NOV 05 2018
RECORDS MGT. DIVISION