REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

BUREAU OF INTERNAL REVENUE
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REVENUE MEMORANDUM ORDER NO. 19-2021

SUBJECT: **Amending Annex A of RMO Nos. 31-2014 and 15-2017 Relative to the Content of the BIR Website and BIR Employees Portal**

TO: All Revenue Officials and Employees and Others Concerned

I. BACKGROUND

Over the years, new contents/information were posted in the BIR Website/Portal due to the passage of new laws and issuance of new regulations/circulars by various government offices, as well as developments in tax administration. Thus, there is a need to update the list of contents/information contained in Annex A of Revenue Memorandum Order (RMO) Nos. 31-2014 and 15-2017 (Area of Responsibility in BIR Website/Employees' Portal Content Management) to reflect the new contents/information currently posted in the BIR Website/Portal.

II. AMENDMENT

This Order amends Annex A of RMO Nos. 31-2014 and 15-2017 by updating the list of contents/information posted in the BIR Website and Employees Portal and the corresponding owner of said information in charge of regular updating of contents.

III. GUIDELINES

1. Heads and Asst. Heads of BIR offices identified as content owners in Annex A of this Order shall ensure the regular and timely posting of updates on their assigned/owned information/contents in the BIR Website and/or BIR Employees Portal.

2. The same policies, guidelines and procedures prescribed in RMO Nos. 31-2014 and 15-2017 relative to the regular updating/posting of the assigned/owned content (as specified in Annex A of this Order) shall be followed.

IV. EFFECTIVITY

This Order takes effect immediately.

CAESAR R. DULAY
Commissioner of Internal Revenue

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