REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

November 07, 2014

REVENUE MEMORANDUM ORDER NO. 37-2014

TO : All Revenue Officials and Employees

SUBJECT : Consolidation of the Reportorial Requirements of the Resource Management Group covered under Revenue Memorandum Order Numbers 10-2011, 11-2011, and 8-2012

I. OBJECTIVES

This Order is issued to :

1. Rationalize the required reports to be submitted by the Regional Offices to the Services and Divisions under the Resource Management Group (RMG) to effectively reduce the burden of redundant and voluminous reports;
2. Identify and establish ownership of reports;
3. Minimize if not avoid duplication of report preparation; and
4. Encourage and promote exchange/sharing of information among the different units/divisions under RMG.

II. POLICIES

In order to attain these objectives, the following are hereby set for the information and observance of all concerned :

1. The Offices identified in the Reports To Be Submitted By the Regional Offices to the Services and Divisions under the Resource Management Group (Annex "A") shall submit the reports listed thereat on the prescribed dates; and
2. Timeliness in the submission of reports as specified under " Annex A" shall be strictly observed at all times;

III. SANCTIONS

Non-compliance with the prescribed deadlines on the submission of reports will be considered as violation of office rules and regulations with penalty as defined in the Revised Code of Conduct as implemented by RMO No. 53-2010.

IV. REPEALING CLAUSE

All other issuances and/or portions thereof inconsistent herewith are hereby repealed, amended or modified accordingly.

V. EFFECTIVITY

This Order takes effect immediately.

(Original Signed)
KIM S. JACINTO-HENARES
Commissioner of Internal Revenue

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