REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
National Office Building
Quezon City

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION
NOV 07 2022
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ADMIN-1
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September 28, 2022

REVENUE MEMORANDUM ORDER NO. 46-2022

SUBJECT: **Amendment to Revenue Memorandum Order No. 38-2009 dated October 26, 2009 – Adoption of the Revised Policies on the Settlement of Grievances in the Bureau of Internal Revenue**

TO: **All Internal Revenue Officials and Employees**

I. OBJECTIVES

This Revenue Memorandum Order (RMO) is issued to amend the composition of the National and Regional Grievance Committee under RMO No. 38-2009.

II. AMENDATORY PROVISIONS

The provisions of Section VII. GRIEVANCE COMMITTEE of RMO 38-2009 are hereby amended to read as follows:

"VII. GRIEVANCE COMMITTEE

1. Composition

a. National Grievance Committee

Chairman: Deputy Commissioner of Internal Revenue (DCIR), Resource Management Group
Vice Chairman: Assistant Commissioner of Internal Revenue (ACIR), Human Resource Development Service
Members: ACIR, Operations Group as designated by its DCIR
ACIR, Information Systems Group as designated by its DCIR
ACIR, Legal Service
ACIR concerned
Two (2) Rank and file Representatives from BIR Employee's Union (BIREU)
(1 member each from 1st and 2nd level who shall serve for a term of two (2) years)
Two (2) Alternate Rank and file Representatives from BIR Employee's Union (BIREU)
(1 member each from 1st and 2nd level who shall serve for a term of two (2) years in the absence of the Rank and file Representatives)
Bilis Aksyon Partner duly designated

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Secretariat:
Head: Chief, Personnel Division
Members: Technical Assistant, RMG as designated by its DCIR
Selected staff designated by the Committee

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b. Regional Grievance Committee

Chairman: Assistant Regional Director
Vice Chairman: Chief, Administrative and Human Resource Management Division (AHRMD)
Members: Chief, Legal Division
Assistant Chief, AHRMD
Two (2) Rank and file Representatives
(1 member each from 1st and 2nd level who shall serve for a term of two (2) years)
Bilis Aksyon Partner duly designated

Secretariat:
Head: Chief, Human Resource Management Section
Members: Selected staff designated by the Committee

xxx

III. REPEALING CLAUSE

All other issuances inconsistent herewith are hereby modified or repealed accordingly.

IV. EFFECTIVITY

This Order takes effect immediately.

Lilia C. Guillermo
LILIA CATRIS GUILLERMO
Commissioner of Internal Revenue

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